**Application for funds – Help for Ukraine 2022**

*This section will be completed by SDL*

**Date of first submission to SDL,** via E-Mail to help-ukraine@lions.de: **\_\_\_\_\_\_\_ 2022**

**Complete application at SDL: \_\_\_\_\_\_\_\_ 2022,** registration nr: **UH \_\_\_\_\_**

Provided that enough donations are available,

the Lions Committee approves the disbursement of **\_\_\_\_\_\_\_\_\_\_ \_EUR**

 Date 1. Committee Member Date 2. Committee Member

After the examination of fiscal requirements, the disbursement of \_\_\_\_\_\_\_\_\_\_\_\_\_ € is approved by SDL

 Date SDL-Project manager

**Recipient District/Region/City/Locality**

**For those affected by the conflict in Ukraine, a (Lions) organization/association applies for the disbursement** (according to finance plan):

**Planned total project su****m:       EUR**

**Requested Lions-Donations:**       **EUR**

**Own resources**       **EUR**

(For German Lions Clubs min.10% of donations applied for)

*Since each application must be carefully reviewed, the Lions Committee has set a preliminary minimum limit of EUR 3,000 per application.*

**I am the responsible Lions-Project manager for this project from MD**

**Name, Titel:**

**Address:**

**Tel:**

**E-Mail:**

Donations from German Lions Help for Ukraine 2022 will be disbursed to a **non-profit (Lions) organization** in Germany (whose certificate of exemption (Freistellungsbescheid) is attached)

**Name Organization:**

**SCH / Contact person:**

**Bank details:**

**IBAN:**

**BIC:**

**For help directly in the Ukraine or neighboring countries, the local contact person is:**

**Lions Club / Organization**

**Name**

**Address:**

**Tel:**

**E-Mail:**

1. **Description of the assistance**
	1. **What** is to be done? Description of the activities and or relief goods

* 1. **Where** will the assistance be provided (country, region, city; Germany, neighboring countries or Ukraine are possible for German Clubs)

* 1. **Who** will be supported and **how many** people?

* 1. **How** will the assistance be provided? Description of the course of action for the aid activities including time schedule for the implementation.

1. **Goal and purpose of the assistance**

**2.1 Why** is help needed? Description of the actual situation and the specific problems to be

 addressed

**2.2**  **How are Lions involved in Germany and locally?**
Description of hands-on activities or other forms of support, for German Lions Clubs min. 10% of donations applied for as own resources

**2.3** Which other organizations support how and what? **With whom was the assistance coordinated?**

**2.4. The above-mentioned measure fulfills the statutory purpose of the organization/ association? Yes/No**

**3. Finance plan**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
| **3.1 Planned expenses** (according to attached cost estimates) | **Number** |  |  |  | **Cost** |
| 3.1.1       |       |  |  |   |        € |
| 3.1.2       |        |   |   |   |        € |
| 3.1.3       |        |   |   |   |        € |
| 3.1.4       |        |   |   |   |        € |
| 3.1.5       |        |   |   |   |        € |
| 3.1.6       |       |   |   |   |        € |
| 3.1.7       |       |   |   |   |        € |
| 3.1.8       |       |   |   |   |        € |
| 3.1.9       |       |   |   |   |        € |
| **3.1 Total expenses** |  |   |        € |
|  |  |  |  |  |  |
| **3.2 Income** |   |   |  |  |
| 3.2.1 Own funds of Lions Clubs(German Lions Clubs min. 10% of donations applied for) |   |        € |
| 3.2.2 Organization 1:       |  |   |   |        € |
| 3.2.3 Organization 2:       |  |   |   |        € |
| 3.2.4 Other sources:       |  |   |   |        € |
| **3.2 Total income** |  |   |        € |
|  |  |  |  |  |  |
| **3.2.3 Requested Lions donations***Since each application must be carefully reviewed, the Lions Committee has set a preliminary minimum limit of EUR 3,000 per application.* |  | **€** |

**As responsible Lions-Project manager, I endorse this application for funds of the Lions Club / Organization mentioned above.**

**The following annexes are included in this application:**

* **Certificate of tax exemption (Freistellungsbescheid)**
* **Cost estimates**
* **For help directly in the Ukraine or neighboring countries: Statement of cooperation of local organization (Email) or signed declaration below**

**Comments:**

I hereby declare that I will ensure the disbursement of the amounts approved and disbursed by the SDL in a timely manner to the Lions Club / organization(s) named in the application. I will submit all receipts / invoices for the transfer and disbursement of the received funds to the responsible treasurer of the disbursing Lions Club / organization in a timely and complete manner.

I will report to my Lions Club and the SDL on the progress and completion of the implemented measures in terms of content and pictures.

Place, Date:

**Signature Lions Project manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Declaration of other involved organization(s):**

I hereby declare that I will report to the responsible Lions project manager on the progress and completion of the implemented measures / acquisitions, document this with photos and send all receipts / invoices for the expenditure of the received donations completely and in a timely manner.

Ort, Datum:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_